

COMMITMENT FINANCE LTD

CIN: L65923WB1990PLC050406

Regd. Office: 159 Rabindra Sarani, 3rd Floor,
Room No.3C, Kolkata - 700007

Email: corp.commitment@gmail.com Website: www.commitmentfinance.in

NOTICE

NOTICE IS HEREBY GIVEN THAT the **Thirty First Annual General Meeting** of the Members of the Company will be held on Thursday, 30th September 2021 at 4:00 P.M. at the Registered Office of the Company at 159 Rabindra Sarani, 3rd Floor Room No. 3C, Kolkata - 700007 to transact the following business:

ORDINARY BUSINESS:

Item No. (1) – Adoption of Financial Statements:

(a) To receive, consider and adopt the standalone Audited Financial Statements of the Company for the financial year ended March 31, 2021 together with the reports of the Board of Directors and the Auditors thereon.

(b) To receive, consider and adopt the Consolidated Audited Financial Statements of the Company for the financial year ended March 31, 2021 together with the reports of the Board of Directors and the Auditors thereon.

Registered Office:

159, Rabindra Sarani, 3rd Floor
Room No. 3C, Kolkata-700007
CIN: L65923WB1990PLC050406
Dated: 06.09.2021

By the Order of the Board of Directors

SD/-

**Megha Jain
Director**

NOTES:

- 1) A member entitled to attend and vote at this Annual General Meeting is entitled to appoint proxy to attend and vote in the meeting instead of himself/herself. A Proxy need not be a member of the Company. Proxies in order to be effective, must be received at its Registered office at 159 Rabindra Sarani, 3rd Floor, Room No.3C, Kolkata - 700007, not less than 48 hours before the Annual General Meeting. A person can act as a proxy on behalf of not exceeding 50 members and holding in aggregate not more than 10% of the total share capital of the Company. A proxy form is annexed to this notice.
- 2) Corporate members intending to send their Authorised representatives to attend the meeting are requested to send a certified copy of the Board Resolution to the Company, authorizing their representatives to attend and vote on their behalf at the Annual General Meeting.

- 3) Members/ Proxies/Authorised Representatives should bring the Attendance Slip duly filled, enclosed herewith to attend the meeting
- 4) The Register of Members and Share Transfer Books of the Company will remain closed from 24th September 2021 to 30th September 2021 (both days inclusive).
- 5) Members whose shareholding is in the electronic mode are requested to direct change of necessary details to their respective Depository Participant(s).

Members holding shares in the physical form are requested to address all correspondences to the Registrar and Share Transfer Agents, Maheshwari Datamatics Pvt. Ltd., 23, R.N. Mukherjee Road 5th Floor, Kolkata- 700001.

- 6) The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participant(s). Members holding shares in physical form shall submit their PAN details to the company or Registrar and Share Transfer Agents of the company
- 7) Members are requested to bring their copies of Annual Reports to the Meeting. Members seeking any information or clarification on the Accounts are requested to send, in writing, queries to the Company, at least one week before the meeting. Replies will be provided, in respect of such written queries, only at the meeting.
- 8) All documents referred to in accompanying Notice are open for inspection at the registered office of the Company on all working days between 11:00 A.M. to 1:00 P.M. up to the date of the Annual General Meeting.
- 9) The Register of Directors and Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested and documents referred to in the notice and explanatory statement are open for inspection at the Registered Office of the Company on all working days (Monday to Friday) between 11.00 a.m. and 1.00 p.m. upto the date of AGM and will also be available for inspection at the venue of the AGM..
- 10) Additional Information pursuant to regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial standard, in respect of the directors seeking appointment/reappointment at the AGM as per item 2&3 of aforesaid notice, is furnished as Annexure to the notice. The Directors have furnished consent/declaration for their appointment/reappointment as required under the Companies Act, 2013 and rules there under.
- 11) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of 23rd September 2021.
- 12) The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / depositories as at closing hours of business, on 20th August 2021.
- 13) The shareholders shall have one vote per equity share held by them as on the cut-off date of 23rd September 2021. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
- 14) Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date of 23rd September 2021 and not casting their vote electronically, may only cast their vote at the AGM.

- 15) Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all members whose e-mail ids are registered with the Company/ Depository Participant(s). For members whose request for a hard copy and for those who have not registered their e-mail address, physical copies of the same are being sent through the permitted mode.
- 16) Investors who became members of the Company subsequent to the dispatch of the Notice/ Email and holds the shares as on the cut-off date i.e. 23rd September 2021 are requested to send the written/email communication to the Company at corp.commitment@gmail.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
- 17) Mr. Vaibhav Khandelwal, Practicing Chartered Accountants (Membership Number 069049) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner. The Scrutinizer shall within a period not exceeding 48 hours from the conclusion of the e-voting period unblocks the votes in the presence of at least two (2) witness not in the employment and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- 18) The results shall be declared on or after the AGM of the Company. The results declared alongwith the Scrutinizer's Report shall be made available to the shareholders as per the guidelines prescribes by Companies Act, 2013 and SEBI.

Registered Office:

Directors
159, Rabindra Sarani, 3rd Floor
Room No. 3C, Kolkata-700007
SD/-
CIN: L65923WB1990PLC050406
Dated: 06.09.2021
Jain
Director

By the Order of the Board of

Megha

Attendance Slip

(To be handed over at the entrance of the meeting held)

Thirty First Annual General Meeting at the Registered Office of the Company at 159, Rabindra Sarani, 3rd Floor, Room No. 3C, Kolkata-700007 held on Thursday, 30th September 2021 at 4:00 P.M.

Folio No. _____ DP ID No. _____ Client Id No.

Name of the Member _____ Signature:

Name of the proxy holder _____ Signature

I/we certify that I am registered shareholder/Proxy for the registered shareholder of the company.

I /We hereby record my presence at the 31st Annual General Meeting held on **30th September, 2021.**

(Signature of the Members / Proxy)

Notes: Shareholders/Proxy holders desiring to attend the meeting should bring their copy of Annual Report as the meeting.

PROXY FORM – Form No. MGT-11

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Thirtieth Annual General Meeting at 159, Rabindra Sarani, 3rd Floor, Room No. 3C, Kolkata-700007 held on Thursday, 30th September 2021.

CIN	:	L65923WB1990PLC050406
Name of the Company	:	Commitment Finance Limited
Registered Office	:	159, Rabindra Sarani, 3rd Floor Room No. 3C, Kolkata-700007
Name of the Member	:	
Registered Address	:	
E-mail ID	:	
Folio No./ Client ID	:	
DP ID	:	

I/We being the member(s) of _____ shares of Commitment Finance Limited, hereby appoint

1. Name _____ Address _____
Email _____ Signature _____, or failing him/her
2. Name _____ Address _____
Email _____ Signature _____, or failing him/her
3. Name _____ Address _____
Email _____ Signature _____

as my/ our proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at the 31st Annual General Meeting of Commitment Finance Ltd., to be held on **Thursday, 30th September 2021** at 4:00 P.M. at the Registered Office of the Company and at any adjournment thereof, in respect of such Resolutions as are indicated below:

Resolution No. 1:

(a) To receive, consider and adopt the standalone Audited Financial Statements of the Company for the financial year ended March 31, 2021 together with the reports of the Board of Directors and the Auditors thereon.

(b) To receive, consider and adopt the Consolidated Audited Financial Statements of the Company for the financial year ended March 31, 2021 together with the reports of the Board of Directors and the Auditors thereon.

Signed this _____ day of _____, 2021
Signature of Shareholder(s) _____
Signature of Proxy Holder(s) _____

Affix Revenue Stamp

Note 1. This form of proxy in order to be effective should be duly complete and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
Note 2. The form should be signed across the stamp as per specimen signature registered with the Company.

**ROUTE MAP OF THE VENUE OF THE 31ST ANNUAL GENERAL MEETING OF
COMMITMENT FINANCE LIMITED**



